Permit #F00158952

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00158952 **Type of Permit:** FILMING **Release Date:** 11/18/2019

Production Company	UNIVERSITY OF SOUTHERN CALIFORNIA
Insured Company Name	UNIVERSITY OF SOUTHERN CALIFORNIA
Contact Phone No. 1	213-740-2895
Contact Phone No. 2	
Fax	213-740-7308
Address	851 DOWNEY WAY, HSH 300 LOS ANGELES, California 90089
Production Title	UNTITLED 506 PROJECT
Type of Production	Student

Producer	Alyssa Amer
Director	Marc Merhej
1st AD	Alyssa Amer
Production Manager	Alyssa Amer
FilmL.A. Coordinator	Ramona Jones
Location Manager	Marc Merhej
Primary Phone	Mobile - 5712367142
Secondary Phone	
Location Assistant	Marc Merhej
Primary Phone	Mobile - 408-679-5917
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$114.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $216.00

Number of Locations 1

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Location

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Production Company UNIVERSITY OF SOUTHERN CALIFOR...
Insured Company UNIVERSITY OF SOUTHERN CALIFOR...
Production Title UNTITLED 506 PROJECT

Location Manager Marc Merhej
Primary Phone Mobile - 5712367142
Secondary Phone

Location Address 701 State Dr, Los Angeles, CA, 90037

Location Name EXPOSITION PARK- ROSE GARDEN

Location Type Park

Film Dates 11/18/2019 - 11/18/2019 14:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached conditions
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents USC- UNTITLED 506 PROJECT-STUDENT LETTER.pdf
67351- guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3

Personnel on Location

Type	Quantity
Cast	2
Crew	5

Filming Activities Camera on sticks; Equipment on property; Exterior Dialogue; Exterior establishing shots; Handheld equipment; PARK #67351;

Jurisdiction **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 674 **Grid:** B2

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Karen Casas
LOS ANGELES CITY POLICE DEPARTMENT	Melissa Hernandez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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USC School of Cinematic Arts

STUDENT PRODUCTION OFFICE
Telephone: 213.740.2895
Fax: 213.740.7308
Email: spo@cinema.usc.edu

STUDENT CERTIFICATION

Falsifying information or using an invalid production number is a violation of the student conduct code. Production numbers may only be used for the class for which they are assigned.

Date: 11/8/19 (Expires after 30 Days)

This is to certify that Alyssa Amer (NAME OF STUDENT) is enrolled in 506 (CLASS NO.)

for the Fall (FALL/SPRING/SUMMER), _____ (YEAR) semester and is engaged in the production of an authorized student project, USC Production Number: 193-506-5316 (PRODUCTION NO. [xxx-xxx-xxxx])

entitled Untitled USC Project (TITLE OF THE PRODUCTION).

The number of cast and crew members: 1 – 3 / 4 – 10 / 10+ (PLEASE CIRCLE ONE)

The following individuals are members of the crew who are authorized to use this form:

NAME	POSITION	PHONE NUMBER
Alyssa Amer	Writer/Producer/DP	571 236 7142

Student productions undertaken by SCA students are for instructional purposes only and are not intended for any commercial use. **USC retains the copyright to the above stated student produced project.**

Student Signature: [signature] Date: 11/8/19

---------- **SPO STAFF USE ONLY** ----------

USC ID Number: 3519103451 Number of CREW members certified: 1

Sincerely,

USC SCHOOL OF CINEMATIC ARTS
STUDENT PRODUCTION OFFICE

S.P.O.

Revised 07/18/14

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to Film at Exposition Park - Rose Garden on 11/18/19 (see plot plan).**
- **Ok for students to film at Rose Garden.**
- **Production will be parking offsite.**
- **Must be cautions of rose bushes.**
- **Not approved to prune or remove any roses from the bushes.**
- **Not approve to have control of the fountain (no exceptions).**
- **RAP does not have jurisdiction of State Drive.**
- **Rose Garden is RAP only jurisdiction.**
- **Production does not have exclusive use of the park or parking lot.**
- **No crew parking or basecamp allowed onsite.**
- **No catering allowed onsite.**
- **Ok to film talents on a date, walking in garden for a picnic.**
- **Ok to have camera, small handheld and tripod mounted camera. Small LED lights and bounce and fills.**
- **Not approved to alternate the landscape.**
- **No staking or digging allowed.**
- **Not approved to have a generator onsite.**
- **Not approved to have a drone onsite.**
- **Not approved to have an animal onsite.**
- **Not approved to alternate the park.**
- **Not approved to have special effects.**
- **Must work around staff and maintenance activities, no exceptions.**
- **No staking allowed must be free standing or must use water barrels/sand bags.**
- **Production is not allowed to take stills on bridge.**
- **No heavy equipment allowed.**
- **May not block or park inside Park Maintenance lot.**
- **Company may not interfere with park activities and picnics.**
- **Company may not direct patrons to leave park.**
- **Companies do not have exclusive use of the park or parking lot.**
- **Must have plywood and fire extinguisher for the generator.**
- **Generator cannot be placed under a tree.**

DRAFT

- **There is no filming/access on the island at all (no exceptions).**
- **Company cannot restrict access to playground areas.**
- **No parking allowed on red zones and cannot block fire hydrants.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- **Companies must get permission from patrons if being filmed.**
- **If children are being filmed, parents/guardians must be present with approval at all times.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- **Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.**
- **Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.**
- **Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.**
- **A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.**
- **Smoking: No Smoking unless in designated area**
- **No smoking on trails.**
- **Fire extinguisher required for generators on site.**

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- **Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.**
- **A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.**

UNIVERSITY OF SOUTHERN CALIFORNIA-LOS ANGELES
UNTITLED 506 PROJECT
ROSE GARDEN
F-158952

NOT A PERMIT